



Board Meeting Minutes Annual Meeting

Tuesday, July 12th 2016 3:00 p.m.

W. G. Mills Building 3301 Whitfield Avenue, Sarasota, FL 34243

Board Members:

Present: Philip Brown, Chris Carle, Alicia Chalmers, Steve Lobel, Christine Schlesinger and Felice Schulaner

Absent: Bill Johnston

Others Present: Mitzie Henson, A. Louis Parker, Shannon Rohrer-Phillips, and Neil Phillips.

Quorum present? Yes

Proceedings:

- Meeting called to order at 3:00 p.m. by VMA Board Chair, Steve Lobel

Approval of the minutes:

- The Board meeting minutes from 6/14/16 were reviewed. A motion was made by Philip Brown and seconded by Felice Schulaner to approve the 6/14/16 minutes. The motion was approved unanimously.

CEO Report (Neil):

- Neil discussed the recent school grade results including all of Manatee County grade. Herald article mentioned that include the possibility of being at risk for revoking charter school due to two "F" in a row, VMA does not fall in category at this time. Consideration made for Charter schools serving in high need areas. VMA moved ahead of public schools in the ranking. Shared the positive article on Sunday 7/10 in Sarasota Herald Tribune on Cedric and VMA. Upcoming article in Bradenton Herald expected to be positive coming out in the next week or so regarding bigger picture.
- Neil discussed FSA Grade Performance Improvement Plan for 2016-17(see plan) Positive acknowledgement of teacher and staff that are passionate about mission. Remediation time will be schoolwide focus going forward daily. Creating and implementing school improvement plan for Manatee County, Cindy is working with the district. Leadership to ensure elements of PIP implemented, sustained, refined, as needed. Such as i-Ready programming which is tailored to child individually.

- Summer Sunrise- teachers return August 1, recruiting quality teachers(2 open positions), staff and support and possibility of new Kinder class and teacher
- Program coordination continues with Mary Luisa Burges on programming and will be
- Facility- Additions of a cottage and renovation of Media Center for practicality purposes will be happening in prior to school start.

Student Recruitment Update(Shannon)

- 108 students(15-K, 19-1st, 18-2nd, 19-3rd, 11-4th, 17-5th, 10-6th, more openings to fill and outreach to community, ELC providers, and partners while working with school choice office. Focus is strategic on recruitment and strength of applicants and relationship building
- Continued improvement with 2Gen program and working with partners various partners including artistic expression partnership with Van Wezel
- New hiring of Social Worker-Peg Hughes. Wonderful experience in clinical settings and 10 years in school district.
- Parent Program-Mary Luisa plans to add a literacy night for parents as training for parents on school requirements.
- Discussed sensitivity to boys and families processing tragedies and being able to express their social emotional in a safe environment

Finance Update (Louis):

A. Louis reviewed a schedule of the current cash position.

- As of July 1, 2016 VMA has available cash of \$206,084. After projecting the balance of fiscal year revenues and expenses, the projected available cash position as of July 30, 2016 (end of fiscal year) is \$135,792.
- A projected roll-forward of expected receipts and disbursements through the summer was reviewed and indicates that VMA will have sufficient cash to carry operations through the summer and into the start of the 2016/2017 school year.
- If a Kindergarten class is added the hiring of teacher(s) would make an impact since it is not in the budget
- Capital funding is being forecasted at \$300 per student for capital estimated at \$30,000 which would offset the cost of a Kindergarten class
- All board members have completed mandatory board training
- Audit is beginning, results expected in October
- Insurance in the renewal process

Development(Mitzie)

- Total raised to date \$959,500(previous goal was \$850,000), the current goal is \$1.3M
- Increase in donor base, several hundred (GC 155, Shine On- a lot of new people)

- 25 new donors from Kotok luncheon including recurring donors
- Received first Legacy gift
- Giving Challenge September 20-21, training and team meeting
- Working on an a match during the giving challenge
- Discussion of Clara Elizabeth Jackson Carter grant opportunity
- Christine and Philip Brown to work together to review and possible create a Gift Acceptance Guidelines

Board Governance(Cindy)

- All board members have completed mandatory board training
- Cindy Cavallaro Day and Wilson Jones reviewed Board and bylaws and are recommending to expand board to 12-15 members and update bylaws.
- Acknowledged the board should be diverse and aligned towards fundraising as fundraising boards tend to be larger. Main governance process and goal is raising funds along with members capacity and access to capacity
- Governance committee to meet for review of bylaws and board expansion
- Steve mentioned rolling off as chair of board
- Steve to miss next meeting, Bill Johnston will be acting chair
- Neil to present at September board meeting his goals for the upcoming year.

Adjournment

- The meeting was adjourned at 4:56 p.m.

Next Board Meeting:

Tuesday, September 13, 2016 3-5 p.m. @ W. G. Mills Building
3301 Whitfield Avenue, Sarasota, FL 34243

Attachments: